

Chiseldon Parish Council



The Old Chapel, Butts Road, Chiseldon, Wilts SN4 0NW

☎ 01793 740744

email: clerk@chiseldon-pc.gov.uk

website: www.chiseldon-pc.gov.uk

GENERAL HEALTH AND SAFETY POLICY FOR CHISELDON PARISH COUNCIL

General Statement:

It is the policy of Chiseldon Parish Council to ensure, so far as is reasonable practicable, the health, safety and welfare of its employees and the health and safety of other persons who may be affected by its activities.

The Council will take steps to ensure that its statutory duties are met at all times.

The Council's Responsibilities:

The Council will ensure that:

- All processes and systems of work are designed to take account of health and safety and are properly supervised at all times.
- The Chair and Clerk of the Council maintain specific responsibility for health and safety.
- Competent people are appointed to assist us in meeting our statutory duties including, where appropriate, specialists from outside the Council.
- All employee's, Councillors and Contractors are consulted where appropriate on matters relating to health, safety and welfare.
- Adequate facilities and arrangements will be maintained to allow employee's, Councillors and Contractors to raise issues of health and safety.
- Each employee will be given such information, instruction and training as is necessary to enable a safe performance of work activities.
- All arrangements are brought to employee's attention and are monitored and reviewed to ensure they are effective.
- Regular risk assessments are scheduled as required to check buildings, facilities, equipment and working practices.

Employee's and Contractors Responsibilities:

Employee's must ensure that they:

- Co-operate with the Council to enable all statutory duties to be complied with.
- Take reasonable care of their own health and safety and the health and safety of others who may be affected by their acts or omissions.
- Familiarise themselves with the health and safety arrangements that apply to them and their work functions.

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